



## **SHDEPHA+** **INTERNAL JOB VACANCY**

### **BACKGROUND**

SHDEPHA+ is a national non-governmental organization, registered on 21<sup>st</sup> November 1994 with registration number SO 8216, with the aim of mobilizing resources to help people living with HIV/AIDS and to fight the spread of the disease. Although originally focusing on people living with HIV/AIDS, over the years SHDEPHA+ has expanded beyond HIV/AIDS and related issues to other development interventions and now covers both infected and affected by HIV/AIDS

**SHDEPHA+ VISION:** A democratic community that is free of poverty, hunger, and diseases and enjoys a good quality of education, standards of living, and social well-being.

**SHDEPHA+ MISSION:** SHDEPHA+ is committed to reducing income and non-income poverty, hunger, human suffering, diseases, and the impact and spread of HIV/AIDS by empowering marginalized and vulnerable people, most at-risk populations, and communities in general to achieve Community-based and sustainable human development.

**GOAL:** Using SHDEPHA+ core values and mission to work toward the Millennium Development Goals to improve the lives of marginalized and vulnerable groups, most at-risk populations, and communities in general.

SHDEPHA+ has been implementing **ACHIEVE project in Msalala DC, Shinyanga DC, Shinyanga MC, Kishapu DC, Ushetu DC and Kahama TC found in Shinyanga region, Tanzania**. The Adolescents and Children HIV Incidence Reduction, Empowerment, and Virus Elimination (ACHIEVE) is a five-year global effort to reach and sustain HIV epidemic control among pregnant and breastfeeding women, adolescents, infants, and children. The project is funded by the U.S. Agency for International Development (USAID) and implemented by a Pact led consortium of top global HIV/AIDS partners, including Jhpiego, Palladium, No Means No Worldwide, and WI-HER. These core partners are supported by a network of global and local strategic resource partners. ACHIEVE focuses on priority PEPFAR countries across Africa and the Caribbean. The ACHIEVE consortium works with USAID Missions, national governments, and existing response partners to identify gaps in HIV prevention and treatment programming among target populations. Using best practices and expertise along with innovations, the project is addressing critical gaps to meet country-specific epidemic control goals. ACHIEVE is USAID's flagship initiative to **address the needs of children, young people, and breast-feeding women** affected by HIV.

This includes supporting local organizations in serving these populations and ultimately building their capability to receive direct U.S. government funding for programs at scale. The project leverages the full strength of its consortia and related private and public sector stakeholders to support countries attain and sustain HIV epidemic control. In Tanzania, starting in October 2021, ACHIEVE expects to receive funding from USAID to support HIV prevention and support programs targeting orphans and vulnerable children (OVC) and adolescent girls and young women, through the DREAMS (Determined, Resilient, Empowered, AIDS-free, Mentored and Safe) program.

The **goal of ACHIEVE Tanzania** is to strengthen local organizations and the national- and community- level social welfare systems, structures, and workforce to support and sustain OVC to access HIV-inclusive services that support their health and well-being.

### **ACHIEVE Tanzania program has three Strategic Objectives:**

1. To strengthen the capacity of the national and community-level social welfare workforce, systems, and structures to ensure quality services for OVC, at-risk AGYW, and people living with HIV (PLHIV).



2. To build capacity of local organizations to manage and implement USAID/PEPFAR awards as prime implementing partners.
3. To deliver high quality OVC services and DREAMS interventions for AGYW 9-14 years

**ACHIEVE Tanzania anticipate to achieve the following outcomes:**

- I. OVC service delivery is transitioned to directly funded USAID local prime implementing partners.
- II. Local partners are strengthened to manage and sustain family-centered, community based OVC and DREAMS service delivery.
- III. Increased use of OVC platforms, for pediatric HIV case finding, linkage to treatment and viral suppression.
- IV. Increased access to HIV prevention and violence prevention services among OVC and youth
- V. Improved social economic capacity of at risk AGYW and OVC caregivers

*With this, SHDEPHA+ therefore is seeking for competent, experienced, dynamic, and qualified candidate to fill the position listed below:*

**1. CASE MANAGEMENT COORDINATOR (CMC), (1 Position)**

**Location:** SHINYANGA

**Reports to:** Case Management Officer (CMO)

**Contract Duration:** 8 months (renewable)

**Roles & Responsibilities:**

- Supervise Community Case Workers (CCWs) and provide continuous mentoring and support to ensure delivery of high-quality case management services.
- Disseminate and ensure adherence to case management, child protection, referral and linkages, parenting, M&E guidance, standard operating procedures (SOPs) and other job-aids that facilitate holistic case management at the household/community levels.
- Ensure case management services delivered address the holistic needs of OVC and caregivers including health, nutrition, education, protection, livelihoods, and psycho-social well-being.
- Conduct quality step-down trainings to CCWs and facilitate monthly meetings in the field to introduce new topics, improve quality, and reinforce guidelines and procedures.
- Ensure CCWs complete required case management forms and case filing system is well maintained
- Work in partnership with local government authorities as appropriate, including but not limited to District Executive Directors, Council Health Management Teams, District Social Welfare Officers, and ward level officials.
- Create community linkages for broader community engagement of youth and caregivers in case management, child protection, parenting, etc.
- Assist in mapping existing community cadres (Community Health Workers, Home-Based Care Workers, Para-Social Workers, etc.) in communities and assist government officials to recruit and select CCWs for the National Integrated Case Management Training for CCWs.
- Ensure that all CCWs are oriented in the Child Protection Policy and Code of Conduct; take all cases of child abuse seriously and follow national protocols to ensure timely reporting.
- Ensure CCWs are coordinating with local structures including health facilities and Child Protection Committees (formerly known as Most Vulnerable Children's Committees).
- Assist in the development of a service directory for social services (in coordination with the Health and HIV services Officer) in implementation areas; update the directory at least once a year.



- Submit timely updates to the Case Management Officer for inclusion in the quarterly, semi-annual, and annual reports.
- Document lessons learned and best practices for experience sharing and replication.
- Perform any other relevant duties as assigned by the Case Management Officer.

**Number required: 1 Case Worker Coordinator for every 8 wards.**

**Minimum required Qualifications, Experience and Skills**

**Education:**

- Bachelor degree in Social Work or Public Health. Community Development, Community Economic Development (CED), may be considered.
- Masters or higher, in the above-mentioned fields will be an added advantage.

**Skills:**

- Strong M&E skills and experience in strategic information
- Excellent written and oral communication skills in Swahili and English including excellent training skills in working with adult learner learners, particularly at the community level.
- Able and willing to work flexible hours as needed without constantly or close supervision
- Demonstrate leadership and team building skills.
- Diplomacy and negotiation skills that demonstrate ability to collaborate coordinate with a range of stakeholders and complex priorities.

**Experience:**

- At least two (2) years' experiences in a field position with an organization in public health or OVC programming.
- Experience in Home Based Care (HBC), National Integrated Case Management Systems (NICMS), PEPFAR OVC/MVC differentiated care of services etc. is preferred.
- Experienced with PEPFAR 3.0 funded project in Tanzania.
- Experience implementing program and donor regulations, systems, and procedures.
- Working with SHDEPHA+ as an intern, data clerk or volunteer.

Experience in an Appreciative Inquiry (AI) approach in development and social work

**HOW TO APPLY: -**

If you meet the criteria given above and interested in the vacancies, **please send an application letter and CV combined in as one document indicating your present employer and position, daytime telephone contact, names and addresses of three referees.**

SHDEPHA+ will conduct interviews at Kahama municipal Office for the shortlisted Applicants.

**To be considered, your application must be received by 16.30 HOURS on Friday 24<sup>th</sup> January 2025 the subject line of your job application email should mention the job position that you are applying as it appears in this advertisement. Failure to do that your application may not easily be retrieved.**



**SHDEPHA+**

All correspondences and applications should be emailed to:

[recruitments@shdepha.org](mailto:recruitments@shdepha.org)

1. **SHDEPHA+ is an equal opportunity employer and does not discriminate in its selection and employment practices based on Age, race, colour, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, genetic information, age, membership in an employee Organization, or other non-merit factors.**
2. **SHDEPHA+ is committed to the principles of safeguarding in workplace and will not tolerate any form of abuse, wherever it occurs or whoever is responsible”**
3. **Any Applicant attempting or communicating to SHDEPHA+ Management or Staff through phone calls, SMS, text emails and other means will automatically be disqualified from this opportunity. All communications should be channelled to the provided official correspondence email above**
4. **SHDEPHA+ regrets that only short-listed candidates will be contacted**

For more information about the organization, please visit

<https://www.shdepha.org/>